

Arnold Gruber, Ltd., a growing law firm with a principal office in the Canton area, is looking to hire an Associate Attorney with a minimum of two (2) years' experience, to assist in all manner of legal work, including but not limited to: Business, Tax, Mergers & Acquisitions, Real Estate, Personal Injury, Estate Planning and Litigation. Ideal candidates will possess exceptional communication, analytical and writing skills. The candidate will: research and analyze the law on complex issues and write memorandums and briefs; analyze and summarize complicated legal documents, including contracts, and suggest alterations to those documents; perform discovery of various electronically stored data and hard copies of information in preparation for litigation; perform due diligence in legal matters concerning contracts, agreements, and mergers and acquisitions. The candidate must have the following skills: advanced Microsoft Office Skills (specifically Word and Outlook); skilled with legal research software (Lexis, WestLaw, Casemaker, etc.); ability to compose business and legal correspondence; strong work ethic with high level of organization; ability to work quickly, efficiently, and accurately; ability to manage workload and shift priorities in a fast paced environment; ability to manage time effectively and establish priorities; strong initiative and problem-solving skills; and the ability and desire to work hard and produce quality work. Interested candidates should submit their resume with a cover letter including salary expectations to wpratt@aghattorneys.com.